

Conflict of Interest

CCC March 2024

A conflict of interest can be actual, potential or perceived and may arise where the direct or indirect personal interests of a member of the CCC conflict with, are in opposition to, appear to or actually inappropriately influence how they undertake their obligations as members. It can be time limited or on-going.

CCC members must declare a Conflict of Interest once identified (and, at latest, during the meeting at which the matter is being considered). Details will be included in the Conflict of Interest Register.

CCC members are requested to list any known Conflicts of Interest pre (or if not, then post) appointment – and periodically review and update the register.

Where a matter arises outside of a meeting, the interest should be disclosed to the Chair and the details lodged in the Conflict of Interest Register.

Following the declaration of an interest from a member of the CCC, the Chair will determine if that interest represents a conflict to the member’s participation in the committee.

The following actions will be applied as appropriate to the circumstances:

The Chair determines that the declared interest does not pose a conflict of interest (for example, where someone to whom this policy applies is employed by or otherwise associated with a competing organisation but the matter to be decided will not beneficially or detrimentally affect the person or the competing organisation). This interest should be recorded on the Conflict of Interest Register and noted as being a matter of “No conflict” and the matter considered by the full committee.

The Chair determines that the matter represents a conflict of interest that can be appropriately managed. Both the declared interest and agreed management action will be recorded in the Conflict of Interest Register and the matter advised to the CCC

The Chair determines that the declared interest represents a conflict of interest that cannot be managed. The individual must absent themselves from deliberations about any matters for which the conflict exists. Both the Conflict of Interest and the absence of the individual holding that conflict during discussions in relation to the matter will be recorded in the Conflict of Interest Register.

Disclosure of a perceived or actual conflict of interest or a “No conflict” interest, and records of any resultant abstention, shall be recorded within the minutes of any meetings at which the applicable issue is discussed and decided as well as updated in the register.

Any failure to disclose or properly manage an interest should be brought to the attention of the Chair as soon as it is identified.

Further actions, if required, shall be as determined by the independent Chair and DWF as appropriate.

Delburn Wind Farm	CCC Conflict of Interest	Approved:
Name: Anne Forbes	CCC V2	Date: 25 March 2024